

Board of Supervisors Budget Meeting
Wednesday, September 25th, 2024 @ 6:30 P M
Lynn Twp.- 7911 Kings Hgwy., New Tripoli

Call to Order: The Budget meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Frederick Najarian, Member Ronald Jerdon, Secretary/Treasurer Tammy M. White, Road Master Matt Henderson.

Pledge of Allegiance

NWP Reporter: None.

Public Comment: None.

2025 Draft Budget:

- The REC Fee chart was reviewed. The REC Fund currently has \$207,935.43
- Road Fund monies were discussed. The 2012 – 2013 – 2014 – 2015 – 2016 – 2017 - 2018 - 2019 - 2020 – 2021 – 2022 – 2023 - 2024 – 2025 years were compared for amounts given from the state for Liquid Fuel money as well as money that was budgeted for truck repairs and road materials both in the General Fund. Estimated LFF for 2025 has not yet been received.
- The Municipal Property Record was reviewed.
- The Pension State Aid was discussed. The state aid for this year was \$31,423.84.
- Wages were discussed and the BOS will further have discussion in an executive session. An example of a 3% wage increase, per employee, was added to the draft budget for visual purposes.

The **1st draft of the 2025 Budget** was presented by each individual account with emphasis on the General Fund. The following are some of the items that were discussed:

- **Equipment Fund:** 35K has been set aside for future purchase of equipment. Current balance is \$172,102.78, with the 2025 35K, there will be \$207,102.78 available.
- **General Fund:**
- 100K has been designated/budgeted in the GF above Liquid Fuel money.
- 40K has been designated/budgeted in the GF for Truck/Machine Repairs.
- 25K has been designated/budgeted for Zoning Officer.
- 20K has been designated/budgeted for Solicitor fees.
- 50K has been designated/budgeted for Engineer fees.
- 30K has been designated/budgeted in the GF for the Park.
- 50K has been designated/budgeted in the GF for Cetronia Ambulance.
- 10K has been designated/budgeted in the GF for outside Audit firm.
- 40K has been designated/budgeted in the GF for Road Maint. Supplies.
- \$7,244.00 estimated increase has been designated/budgeted in the GF for Health Insurance.
- An Additional \$876.56 (8%) has been added as an estimated increase for the townships WC increase.
- An Additional \$6,424.00 (8%) has been added as an estimated increase for the FC WC.
- An Additional \$1,586.64 (8%) has been added as an estimated increase for the townships Liability Insurance.
- \$300.00 has been designated/budgeted for Clothing allowance per each FT road crew/park employee as was last year. *A motion was made by Ronald Jerdon and seconded by Frederick Najarian to include Part Time workers in the \$300 a year for clothing allowance. Motion carried unanimously.*
- Additional income of 61K was added for EIT, Real Estate, Delinquent, Transfer Tax. (twp. receives increases every year in these income categories).
- Numerous one-time expenses were removed from expenditures.
- And additional 20K was added to the CD interest because the township reinvested the CD's to get a higher interest return. Further discussion was held on the Equipment fund and the Recreation fund which currently have a larger sum of money and are in low interest bearing accounts. Frederick Najarian stated he would look into possible investing a % of the money from each account. Moneys would still be able to be accessed if needed.
- Balances were reviewed for earmarked items designated in the Park Account. The BOS stated that earmarked funds should be used for the cost for the Digital Sign. Categories of earmarked items to be used are Deposit refund 1K, Donations of Powwow \$1,350.00, Class of 1964 \$464.22, Concession Stand \$823.53, Car Cruise \$2,880.15 and the remainder of the \$23,050.00 to be used from the Nestle donations which would be \$16,532.10.
- Matt Henderson brought up that there is a well located behind the Maintenance building in the park and suggested that a pump be installed so the park staff can clean the equipment instead of having to clean them at the pump located in the front of the park which makes a mess at the entrance. Matt Henderson will look into it.
- The BOS directed Tammy M. White to put together a list of Monies that the Township has given to each Fire company in addition to their yearly donation and Fire Relief Money, for the past 10 years as well as compile a list of all increases in income from taxes.

COVID INCOME \$466,763.49

COVID MONEY USED

\$ 10,592.00	Twp Cameras-2022
\$ 19,135.00	Park Cameras-5/23
\$ 12,929.00	Elec for Cameras park/twp22/23
\$ 213,420.00	Salt Shed - 2022
\$ 74,500.00	2019 Truck - 2022
\$ 9,909.60	Road Pipes-2022
\$ 16,000.00	Permit Manager-2024
\$ 16,995.00	Generator-2024
\$ 3,025.40	Electric Break Room-2024
\$ 2,515.00	Plumbing Break Room-2024
\$ 6,703.00	Garage Doors-2024
\$ 7,450.00	Break room heat/air-2024
\$ 393,174.00	

Upcoming Covid Uses

\$ 27,062.67	Mack Truck
\$ 18,000.00	Codification
\$ 45,062.67	
\$ 28,526.82	Remaining

Upcoming Expenses

\$ 23,050.00	Park Digital Sign use earmarked Park funds.
\$ 3,375.00	Handbook GF
\$ -	Zero Turn use earmarked Park funds
\$ 26,425.00	

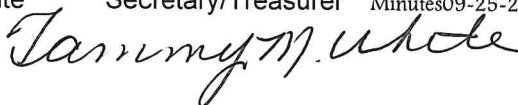
Covid Account is not shown on the Budget because money from the covid account is transferred to pay for these items. Everything is a wash. The budget does not show any funds #(392-#492)that are transferred from one account to another because the amounts are a wash.

Public Comment: None.

Adjournment: *A motion was made by Ronald Jerdon and seconded by Frederick Najarian to adjourn the meeting at 8:15pm. Motion carried unanimously.*

Respectfully Submitted,

Tammy M. White Secretary/Treasurer Minutes09-25-24Budget.doc

A handwritten signature in cursive script that reads "Tammy M. White". The signature is written in black ink and is positioned below the typed name and title.

