

Board of Supervisors
Thursday, July 11th, 2024 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Frederick Najarian, Member Ronald Jerdon, Road Master Matt Henderson, Asst. Road Master Jarett White, Solicitor Marc Fisher, Engineer Karl Scherzberg., and Asst. Secretary/Treasurer Trish Burkhardt. Absent was Secretary/Treasurer Tammy M. White. Approximately 11 citizens.

Executive Session: Brian C. Dietrich announced that the BOS held an executive session was held prior to the meeting to discuss personnel issues.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Media Representation: NWP, Marieke Andronache and Blue Ridge Cable TV13.

Public Comment: Resident, Andrew Rainford of Schochary Rd. inquired if there was any plan to make something happen with the fallen in barn at the Lynnville Hotel. Brian C. Dietrich stated that the Zoning Officer gave letters and a time line to fall within compliance. Mr. Rainford asked why there was no tar & chip at the intersection of Bausch and Schochary. Road Master Matt Henderson explained that the area in question is in good condition and wasn't needed.

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Ronald Jerdon and seconded by Frederick Najarian to accept the minutes from 06/13/24 and to direct the treasurer to pay the bills as they become due. Motion carried unanimously.*

Fire Companies- LPFC Asst. Fire Chief, Tim VanBlargan reported for the month of June: 45 emergency calls for the year; Food stand at the Redeye Rodeo on July 20th at the Kempton Community Center; LPFC will be hosting a 112-hour Firefighter 1 Certification class starting July 22nd, besides members from our station, members from 10 other stations will be attending the class; no events scheduled for July or August. **NTFC** Fire Chief, Gary Kuntz reported for the month of June: As of 7/11/24 NTFC responded to 113 emergency calls; 2 FF's completed their Basic Fire Police certification; 3 FF's completed their Pumps I certification; Letters being sent out for Fire Police help at 8th Annual Bash on Saturday 9/21; Community yard sale will be held on Saturday 7/20; ISO Rating has been completed and the fire company was able to improve their rating to a 5/5Y. Improved from 6 to 5 since the last evaluation; 75% PA State certification renewal has been completed, 75% of our members are PA state certified.

Road Report: *Matt Henderson, Road master, reported for the month of June:* (1) Oil & chipped the following roads: Red, Trout Lake, Blue Jay, Cardinal, Hill on Hummingbird, Owl Valley, Bausch, Flint Hill, Ft. Everett, and the shop lot. (2) Mowing for the 2nd time this year. (3) All roads are swept off that were oil & chipped. (4) Trimmed around guardrails/dry hydrants/bridges. (5) started on breakroom for the road crew. *Anticipated work for July:* (1) Finish road crew breakroom. (2) Help Heidelberg Twp. oil & chip first week of August. (3) Cold patching. (4) re-grading dirt roads.

Zoning Officer: *A motion was made by Ronald Jerdon and seconded by Frederick Najarian to terminate LTL Consultants as Zoning Officer effective immediately and to appoint KCE with the previously approved zoning officer along with the fee schedule. Motion carried unanimously.*

Park: Waiting for the production of the digital sign.

EAC: Tabled until chairperson is available to attend.

Ag Security Reso 2024-18: *Townsend: A motion was made by Frederick Najarian and seconded by Ronald Jerdon approving Resolution 2024-18: A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY PA allowing Richard Townsend property at 6388 Donats Peak Road, Kempton, PA 19529; PIN# 540846210958 1, into Ag Security. Motion carried unanimously.*

Solar Ordinance: Review of the (CSES) Community Solar Energy System. The Lynn Twp. Planning Commission reviewed the proposed PA legislation, House Bill 1842, that would allow for (CSES) in the Commonwealth. At the 05/21/24 PC meeting, the Planning Commission made recommendations regarding amending Ordinance 23-01, including adding CSES to the PSES portion of the ordinance as well as creating wording that would dis-allow PSES and CSES on preserved farmland whose easements were funded with public government funding. The Solar Energy Proposed Definitions were reviewed. The BOS also reviewed the PC recommendations of Solar Easements: PSES and CSES shall not be allowed within Lynn Township on any property parcel that has been enrolled by deed restriction into a permanent Agricultural Conservation Easement Program that has been funded by public monies supplied by state, county or local municipal governments. 1) Agricultural Conservation Easement: A legal restriction on land development that limits all future uses of the land to normal agriculture uses and prohibits commercial, industrial, institutional recreational and residential development. Owners of farmland sell the perpetual conservation easements to the Commonwealth of Pa, Lehigh County and local municipalities. 2) Normal Agricultural Uses: Include crop and livestock production and the construction of buildings for the storage, processing and marketing of products produced on a farm. Brian C. Dietrich suggested the possibility to restrict to overlay district only. Ronald Jerdon was opposed to preserved farmland being used for solar farms. Solicitor Marc Fish was asked to create a draft amendment for the BOS to review. Mike Kobordo asked if farmers along with solar companies would be allowed to put big solar panels on cleared land. Frederick Najarian stated

that our Ordinance limits to less productive soils, 8,000 acres preserved farm not allowed commercial use on public preserved land.

Donations: A motion was made by Frederick Najarian to split 15K (7,500) to each Fire Company. The motion was amended by Ronald Jerdon to increase the amount to 8K for each Fire Company, the motion was then seconded by Brian C. Dietrich to also include the Northwestern Rescue Squad donation of 3K and the Northwestern Rec. Commission donation of 5K and the Night in the Country donation of \$500.00 Motion carried unanimously. Ronald Jerdon asked the Fire Companies to put together a list that the township can help with to step up the level of support they need.

EMC: Ronald Jerdon met with Lehigh County Emergency Management Coordinator, LPFT and NTFC fire Chiefs as well as Lynn Township EMC Phil Hobel and the Deputy EMC Dawn Didra to better define the roles and responsibilities of key Emergency Management Individuals. A draft has been provided and discussion can occur and act on next month. In the process of working on getting a system in place and the EMC is working on pursuing certs needed so we need to finalize a job description with guidance from the county. Frederic Najarian asked Marc Fisher if this would fall under personnel or public domain as a job description for unpaid position. Ronald Jerdon stated that it pertains to more than 1 person so it would fall under public domain.

Miscellaneous: (1) Frederick Najarian stated that there are 6 months left to spend the Covid\$\$ Needed are upgrades to the Road Crew bathroom facility as well as a mini split for the break room that is in progress. (2) The Lehigh Valley Planning Commission/ PennDot are tracking report to be finalized and will present their report at a future meeting regarding the intersection @ Schochary & Holbens Valley Rd.

Public Comment: 1) Tammy Wesoloski addressed her concerns again regarding the house across from the New Tripoli Bank to move stuff that is tarped. Neighbor Jeff Litner agreed with Tammy Wesoloski but also added that there are a number of cats as well. 2) A civil enforcement is in process regarding the Lynnville Barn that has fallen in.

Announcements: Thank you to all those who attended the Fire Fighter Appreciation event.

Adjournment: A motion was made by Ronald Jerdon and seconded by Frederick Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:28pm.

As of July 31, 2024

| Account | Balance |
|--------------------|---------------------|
| General Fund | 38,239.79 |
| Capital Reserve | 5,460.38 |
| CD's | 801,196.32 |
| Covid | 90,284.00 |
| Zoning/Subdivision | 104,339.31 |
| Veteran | 29,019.77 |
| HLLW COG | 84,056.77 |
| State Road | 90,915.00 |
| Equipment | 176,473.18 |
| Street Light | 4,350.73 |
| Park | 95,284.48 |
| Recreation | 207,884.38 |
| Total | 1,727,504.11 |

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

| | |
|--|----------|
| 301.10 · Real Estate Tax-Current | 3,764.83 |
| 301.40 · Delinquent RE Tax-Tax Claim | 42.92 |
| 301.60 · Real Estate Tax-Interim-Current | 223.82 |

Total 301 · Real Property Taxes 4,031.57

310 · Local Tax Enabling Act

| | |
|------------------------------------|-----------|
| 310.10 · Real Estate Transfer Tax | 12,492.06 |
| 310.20 · Earned Income Tax | |
| 310.21 · Earned Income Tax-Current | 29,565.54 |

Total 310.20 · Earned Income Tax 29,565.54

Total 310 · Local Tax Enabling Act 42,057.60

| | |
|--|------------------|
| 331 · Fines | |
| 331.10 · Court - Magistrate | 70.89 |
| Total 331 · Fines | 70.89 |
| 341 · Interest | |
| 341.01 · Interest on Checking | 46.94 |
| Total 341 · Interest | 46.94 |
| 342 · Interest, Rents & Royalties | |
| 342.53 · Royalties from Cell Tower Rent | 1,464.10 |
| Total 342 · Interest, Rents & Royalties | 1,464.10 |
| 356 · State Payments in Lieu of Taxes | |
| 356.10 · Fish & Boat 2006 In-Lieu of Tax | 222.00 |
| Total 356 · State Payments in Lieu of Taxes | 222.00 |
| 360 · Gen. Govt. Charges for Services | |
| 361 · General Government | |
| 361.21 · Office Supplies | 350.00 |
| 361.81 · Business Permit | 75.00 |
| 361.94 · Misc. Billing | 255.00 |
| Total 361 · General Government | 680.00 |
| 362 · Public Safety | |
| 362.40 · Protective Inspection Fees | |
| 362.41 · Building Permit | |
| 362.41B · BLDG/Alter/Repair Permit | 1,109.00 |
| 362.41F · Building Permit Filed | 500.00 |
| 362.41N · Re-inspection | 300.00 |
| 362.41S · Accessory Struc < 1000 ft | 25.00 |
| Total 362.41 · Building Permit | 1,934.00 |
| 362.43 · Plumbing Permit | 250.00 |
| Total 362.40 · Protective Inspection Fees | 2,184.00 |
| 362.47 · State fees for Permits | 4.50 |
| Total 362 · Public Safety | 2,188.50 |
| 364 · Sanitation | 128.00 |
| Total 360 · Gen. Govt. Charges for Services | 2,996.50 |
| 392 · Interfund Operating Transfer | |
| 392.91 · Transfer from Covid Fund | 3,025.40 |
| Total 392 · Interfund Operating Transfer | 3,025.40 |
| Total Income | 53,915.00 |

Expense

| | |
|--|--------|
| 400 · General Government | |
| 400.00 · Legislative (Governing) Body | |
| 400.05 · Supervisor Salaries | 312.50 |
| Total 400.00 · Legislative (Governing) Body | 312.50 |
| 403 · Tax Collection | |
| 403.16 · Commission Paid as Compensation | 215.96 |
| 403.21 · Office Supplies | 31.18 |
| 403.23 · Postage for Tax Collector | 73.00 |
| Total 403 · Tax Collection | 320.14 |

| | |
|--|-------------------------|
| 404 · Solicitor/Legal Services | 1,442.80 |
| 405 · Secretary/Clerk | |
| 405.12 · Salary Township Secretary | <u>8,760.00</u> |
| Total 405 · Secretary/Clerk | 8,760.00 |
| 406 · Other General Govt. Admin | |
| Payroll | -922.45 |
| 406.12 · Salary Full Time Staff | 530.00 |
| 406.21 · Office Supplies | 701.34 |
| 406.23 · Postage | 309.63 |
| 406.32 · Communication - Phone/Wireless | 1,553.14 |
| 406.34 · Advertising | 339.08 |
| 406.38 · Rentals | 808.68 |
| 406.42 · Membership/Dues | <u>35.56</u> |
| Total 406 · Other General Govt. Admin | 3,354.98 |
| 408 · Engineering Services | |
| 408.99 · Township engineer | 2,388.25 |
| 408 · Engineering Services - Other | <u>1,722.00</u> |
| Total 408 · Engineering Services | 4,110.25 |
| 409 · General Government Bldg&Plants | |
| 409.36 · Public Utility Services (TWP) | 283.51 |
| 409 · General Government Bldg&Plants - Other | <u>3,025.40</u> |
| Total 409 · General Government Bldg&Plants | <u>3,308.91</u> |
| Total 400 · General Government | 21,609.58 |
| 410 · Public Safety | |
| 413 · Code Enforcement | |
| 413.31 · Code enforcement pro. service | <u>8,692.63</u> |
| Total 413 · Code Enforcement | 8,692.63 |
| 414 · Planning & Zoning | |
| 414.99 · Salary Zoning Officer | <u>1,015.38</u> |
| Total 414 · Planning & Zoning | 1,015.38 |
| 419 · Other Public Safety | |
| 419.99 · PA One Call | <u>36.49</u> |
| Total 419 · Other Public Safety | <u>36.49</u> |
| Total 410 · Public Safety | 9,744.50 |
| 420 · Health and Human Services | |
| 422 · Vector (Animal) Control | |
| 422.99 · Stray Animals | <u>385.00</u> |
| Total 422 · Vector (Animal) Control | <u>385.00</u> |
| Total 420 · Health and Human Services | 385.00 |
| Total Expense | <u>31,739.08</u> |
| Net Income | <u>22,175.92</u> |
| | <u>Jul 24</u> |
| Income-LIGHT FUND | |
| 383.11 · Street Lighting Tax | 330.61 |
| Total Income | <u>330.61</u> |

| | |
|-----------------------------------|-----------------|
| Expense | |
| 434 · Street Lighting | |
| 434.36 · Street Lighting Electric | 1,238.10 |
| Total 434 · Street Lighting | 1,238.10 |
| Total Expense | 1,238.10 |
| Net Income | -907.49 |
| | Jul 24 |
| Other Income/Expense-CR | |
| Other Income | |
| 341.02 · Interest on Savings | 4.24 |
| Total Other Income | 4.24 |
| Net Other Income | 4.24 |
| Net Income | 4.24 |
| | Jul 24 |
| Income-LFF | |
| 341.01 · Interest on Checking | 63.76 |
| Total Income | 63.76 |
| Expense | 0.00 |
| Net Income | 63.76 |
| | Jul 24 |
| Income-HLLW | |
| 341.02 · Interest on Savings | 64.12 |
| Total Income | 64.12 |
| Expense | 0.00 |
| Net Income | 64.12 |
| | Jul 24 |
| Income-REC | |
| 341.01 · Interest on Checking | 56.14 |
| Total Income | 56.14 |
| Expense | 0.00 |
| Net Income | 56.14 |
| | Jul 24 |
| Income-ESCROW | |
| 341.000 · Interest Earnings | |
| 341.01 · Interest on Checking | 10.51 |
| 341.02 · Interest J&M, LLC | 49.90 |
| Total 341.000 · Interest Earnings | 60.41 |
| Total Income | 60.41 |
| Expense | 0.00 |
| Net Income | 60.41 |
| | Jul 24 |
| Income-PARK | |
| 341.01 · Interest on Checking | 25.58 |

| | |
|---|------------------|
| 342.59 · Rental of Park Facilities | 2,150.00 |
| 387 · Contributions and Donations | 25.00 |
| Total Income | 2,200.58 |
| Expense | |
| 454 · Parks | |
| 454.25 · Repairs & Maintenance Supplies | 83.00 |
| 454.36 · Public Utilities | 291.74 |
| 454.38 · Rental | 245.00 |
| 454.59 · Rental fee Deposit Refund | 450.00 |
| Total 454 · Parks | 1,069.74 |
| Total Expense | 1,069.74 |
| Net Income | 1,130.84 |
| | Jul 24 |
| Income-EQUIPMENT | |
| 341.02 Interest on Equip Fund | 150.36 |
| Total Income | 150.36 |
| Expense | 0.00 |
| Net Income | 150.36 |
| | Jul 24 |
| Income-COVID | |
| 341.03 Interest Covid Fund | 70.63 |
| Total Income | 70.63 |
| Expense | |
| 492.91 Transfer to GF | 3,025.40 |
| Total Expense | 3,025.40 |
| Net Income | -2,954.77 |
| Total Income (all accounts) | 56,915.85 |
| Total Expense (all accounts) | 37,072.32 |
| Net Income(all accounts) | 19,843.53 |

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer